CERTIFICATION
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WaterMark Scheme

Application Form

WaterMark Lead Free

Thank you for choosing CSi as your preferred, WaterMark, Conformity Assessment Body.
To have your plumbing products certified under the WaterMark Scheme you will need to establish the relevant Product Standard or WaterMark Technical Specification (WMTS) that is appropriate for your product.

The WaterMark© Scheme is owned by the Commonwealth of Australia, and States and Territories of Australia. It is administered by the Australian Building Codes Board, (ABCB) on behalf of the WaterMark Scheme Owners. For more information please visit, www.abcb.gov.au

The CSi, WaterMark, product certification process, has been accredited by JASANZ.

The ABCB, has registered CSi as an "Approved Certifier" allowing CSi to issue a WaterMark Licence to an "Approved User".

GUIDANCE On How to Complete this Applicant for a WaterMark Licence

Please complete Parts 1, 2, 3, 4, & 5 of this document and return them to CSi when completed with any additional supporting information requested.

PART 1: The Applicant for a WaterMark Licence will need to complete, Part 1 of this document. Where the Applicant **is** also the Manufacturer of the product, Part 2 of this application form will not need to be completed.

PART 2: Where the Applicant **is not** the Manufacturer of the product, then, Part 2, of this application form will need to be completed, by the Manufacturer. The Applicant will need to inform CSi, in writing, of the business relationship between the parties, and the name/s, that will be placed on the WaterMark, Licence, Certificate of Conformity and Product Compliance Schedule, when certification has been granted.

PART 3: Review the information sought in, Sections a, b, c, & d. Should a yes response be given to any question asked, the manufacturer shall supply CSi further, written information, on a separate sheet, which can be attached to the application form.

PART 4: The applicant will need to provide information on the Standard or Specification they require their product to be certified as conforming to.

For example. WMTS-105:2016 Beverage dispensers and ice makers

- **Document ID Number**: WMTS
- **Date of Issue**: 2016
- **Description:** Beverage dispensers and ice makers

PART 5: The applicant will need provide a general description of their product, *for example*: "Beverage dispensers and ice makers.

The applicant will need to list each individual, Model Name, Model ID, and Model Description, that will appear on the WaterMark, Product Compliance Schedule, when granted/issued.

APPLICATION FORM

WaterMark, Product Certification Services

Applications must be completed by all parties to this agreement. Please use BLOCK LETTERS when completing the form.

Note: An applicant who is not the Product Manufacturer shall be required to have the Manufacturer sign, Part 2, of this application.

Please tick appropriate check box.

❒New Application *(New Client)*	❒New Application *(Existing CSi Client)*	
❒Application to Update - CSi Issued - WaterMark Licence	Current WMCC Licence No.	
❒New Application to Transfer WMCAB - WaterMark Licence[1]	WMCC Licence No.	
Role of Applicant Organisation: ❒Manufacturer ❒ Agent ❒ Distributor ❒ Designer ❒ Other		

Part 1. Applicant for WaterMark Licence

Organisation's Legal Name	Name			
	ACN – ABN *(Australian companies only)*		❒Company ❒Partnership ❒Sole Trader ❒Other	
Address of registered office.	Street address			
	City/Town/Suburb	State	Post Code	Country
(if different to legal Name) **The Organisation's Trading Name.**	Name			
Contact details for Accounts Payable.	Contact person		Position	
(if different address to above)	Mailing address *(for accounts payable, if different to above)*			
	City/Town/Suburb	State	Post Code	Country
	Email		Phone	Fax
Authorised Management Representative. *(For the product certification compliance requirements)*	Contact person		Position	
	Phone	Mobile Phone	Email	
	Mailing address *(for correspondence, if different to above)*			
	City/Town/Suburb	State	Post Code	Country

The Applicant acknowledges reading the WaterMark Certification Scheme, "Manual for the WaterMark Certification Scheme, Approved User Agreement, and CSi, Terms and Conditions of this agreement. The following person is an authorised DIRECTOR - COMPANY OFFICER, to sign for and on behalf of the Applicant. By signing this application form, the applicant understands the scope of any certification offered shall not cover any product intended for sale/distribution within the People's Republic of China.

Signature		**Date of signing**
Print Name (BLOCK LETTERS)		**Position**
Phone	**Mobile Phone**	**Email**

Part 2. The Manufacturer of the WaterMark Licence Product

(if different to Applicant Name) **Manufacturers Legal Name**	Name			
	ACN – ABN *(Australian companies only)*		❒Company ❒Partnership ❒Sole Trader ❒Other	
Address of Manufacturing Site.	Street address			
	City/Town/Suburb	State	Post Code	Country
(if different to Applicant Name) **The Manufacturer's Trading Name.**	Name			
(if different to Applicant Name) **Authorised Site Management Representative.** *(For the product certification compliance requirements)*	Contact person		Position	
	Phone	Mobile Phone	Email	
	Mailing address *(for correspondence, if different to above)*			
	City/Town/Suburb	State	Post Code	Country

The Manufacturer acknowledges reading the WaterMark Certification Scheme, "Manual for the WaterMark Certification Scheme, Approved User Agreement, and CSi, Terms and Conditions of this agreement. The following person is an authorised DIRECTOR - COMPANY OFFICER, to sign for and on behalf of the Manufacturer. By signing this application form, the manufacturer understands the scope of any certification offered shall not cover any product intended for sale/distribution within the People's Republic of China.

Signature		**Date of signing**
Print Name (BLOCK LETTERS)		**Position**
Phone	**Mobile Phone**	**Email**

Part 3. Manufacturing Site - Information Required (Attach a separate sheet)

a. Does the manufacturer have departments that operate at a different site location, which are involved in the manufacture of sub-components for use in the final assembly of the certified product? This includes the use of sub-contractors to manufacture sub-components. ❒Yes ❒No

A YES response requires the manufacturer to supply CSi further information.

b. Does the manufacturer incorporate components into their product which are WaterMark Licenced, if applicable the manufacturer is to supply details of the component, including the component WaterMark Licence number. ❒Yes ❒No

A YES response requires the manufacturer to supply CSi further information.

c. Does the manufacturer maintain any other form of Third-Party Certification, such as but not limited to. ISO 9001, ISO 14001, ISO 45001, other? ❒Yes ❒No

A YES response requires the manufacturer to supply CSi further information.

d. Is it a requirement for visitors to the manufacturers premises to wear personal protective equipment such as. ❒safety helmet, ❒eye protection, ❒hearing protection, ❒safety footwear, ❒ other? ❒Yes ❒ No

A YES response requires the manufacturer to supply CSi further information.

APPLICATION FORM

WaterMark, Product Certification Services

Part 4. Standard – WaterMark Technical Specification - Details (For which certification is required)

Document ID Number:	Date of Issue:	Description:	Lead-Free Applies*
			☐Yes ☐No
			☐Yes ☐No
			☐Yes ☐No

***Refer to ABCB documents below for information regarding plumbing products and Lead-Free compliance requirements:**

1. Schedule of Products - WaterMark Certification Scheme
2. Notice of Direction 2021/4.2 Certification transition arrangements for lead free plumbing products.

Part 5. Information About Your Product

Please provide a general description of your product.	

Include a listing of all models for which, WaterMark certification, is required. You may attach a separate sheet to this application if required. Advise CSi if the product has any other certification/s.

Brand Name:	Model Name:	Model ID:	Model Description:

Evidence in support of your application for product certification.

The following information is the minimum requirements CSi consider are needed for the WaterMark Certification Scheme, licencing to be completed.

- A product test report which has been issued in the last 5 years, demonstrating the product has been tested against the Product Standard or WaterMark Technical Specification (WMTS). Or
- Product Type Test sample selection and testing regime for the product to be tested at an accredited testing laboratory in compliance with the relevant, Product Standard/WMTS.
- Installation instructions in accordance with Plumbing Code of Australia (PCA) requirements.
- Statement on the plumbing products intended scope of use.
- Product brochures, technical information documents, Material Safety Data Sheets.
- Specifications, certificates of conformity from material suppliers covering components and raw material used in the manufacture of the product.
- Manufacturing Batch Release Testing regime, detailing the ongoing batch testing conducted on your product during its manufacture, prior to release.
- Compliance marking proposal in accordance with, “The Manual for the WaterMark Certification Scheme” Section 9: WaterMark Scope of Use and Mark of Conformity, and the relevant Product Standard or WaterMark Technical Specification (WMTS).
- A documented product Quality Plan which complies with the minimum stated requirements of the Manual for the WaterMark Scheme, Appendix 5, and the requirements of CSi document, PAS-007-WM-WaterMark-Rules & Requirements, Appendix B. Note: The Quality Plan may be a stand-alone document in a small company manufacturing one simple product, in a larger company, the required information may be taken from the company’s, documented quality management system.

Submit this completed application form, with the evidence in support of your application for product certification back to CSi for review and acceptance.

CSi will then formally notify you in writing of the acceptance of your application and provide details on what will be needed from you to complete the certification process. A WaterMark ID Number will be issued This number is unique and shall appear on your, WaterMark Licence-Certificate and Product Schedule. Future production of compliant product shall bear this identification number when compliance marking certified product.

Terms & Conditions

1. For the transfer of a current WaterMark Licence to CSi, please provide details of the plumbing products currently certified together with the original or certified copies of laboratory Type Test reports, product markings, scope of use/installation/maintenance instructions (where applicable) and any other product related technical information, with this application form. A copy of the last factory audit report undertaken by the JASANZ accredited, Conformity Assessment Body.
2. The applicant warrants the information provided in this application documentation and any attachments are factually correct.
3. The applicant acknowledges receipt, and agrees, to comply with the following documents which form the basis of this agreement for contract of service.
    a) The Manual for the WaterMark Certification Scheme
    b) Approved User Agreement for the WaterMark Certification Scheme
    c) PAS-007-WM Rules & Requirements
    d) PAS-008-WM Use of the WaterMark Logo, CSi Certificate & Product Schedule
    e) PAS-009-WM WaterMark-Scheme-Terms, Conditions & Appeals Process.
    f) PAS-010 WM-WaterMark Scheme - Schedule of Fees.
4. By signing this application, I/WE agree to be bound by the Terms and Conditions of this application and to the documents, (a, b, c, d, e, & f), named above.
5. I/WE the applicant hereby jointly and severally guarantee agree that when **CSi** accepts this application verbally or in writing there is a contract for the supply of a, WaterMark, Product Certification Service, in accordance with the above documents, (a, b, c, d, e, & f). I/WE jointly and severally guarantee to **CSi** the due satisfaction by the applicant of all its obligations under the, **CSi**, Product Assessment Scheme. I/WE shall be principal debtors to **CSi** and agree that this guarantee shall not in any way affect **CSi** granting time or other indulgence to the applicant and that this guarantee will bind me/us to make the payment of any amount outstanding under this application or any such agreement for service.

    Note: Should the applicant not be the manufacturer, all fees due shall remain payable by the applicant. The applicant is to provide written confirmation of the business arrangement/contract between the applicant and the manufacturer. The confirmation is to include agreement on the business arrangement between the parties, name/names to appear on the WaterMark Licence – Certificate and Product Schedule.
6. An agreement, representation, or warranty on the party of two or more persons binds them jointly and severally. An agreement, representation, or warranty for the benefit of two or more persons is for the benefit of them jointly and severally.
7. Accounts are due and payable within 21 days of issue of date on invoice. Credit and WaterMark Licence - Certification issued may be cancelled without notice if accounts are not paid by the due date. A late payment fee of 10% per month calculated daily may be charged for overdue accounts. The applicant/client will pay **CSi** any commissions, legal costs or expenses paid by **CSi** to its Mercantile or Collection Agents and/or Lawyers in relation to the collection of any moneys owed to **CSi** that are not paid within the terms of the credit provided.
8. The applicant/manufacturer agrees that should **CSi** issue a WaterMark Licence for the use of any Trademarks, the applicant/manufacturer will use the Trademarks in accordance with the Manual for the WaterMark Certification Scheme and, PAS-008-WM, Use of the WaterMark Logo.
9. The manufacturer shall ensure that future production of WaterMark certified product shall be identical to the initial product submitted for type approval. **CSi** may at its discretion, seek additional Technical Documentation regarding the product/s to be certified, prior to accepting the application.
10. Applications remain valid for a period of 12 months after acceptance in writing by **CSi**. After which time the application will expire. The application fee for one product standard may cover a range of models/products included on one test report.
11. All fees paid are non-refundable.
12. **CSi** reserves the rights to change the terms and conditions of this agreement at any time by written notification.
13. To the extent permissible by law, all implied terms are included.
14. **CSi** reserves the right to reject any application.
15. The WaterMark Scheme plumbing product is certified for sale/use within the Australian marketplace.

Confidentiality Statement

CSi, its employees, auditors, and agents, shall keep all information relating to your organisation collected in this application form, confidential, and shall not disclose any such information to any third party, except that as required by legislation, The WaterMark Scheme Administrator (ABCB) or relevant accreditation bodies. (JASANZ).

CSi, its employees, auditors, agents, and relevant accreditation bodies have signed confidentiality agreements and will only receive confidential information as per the requirement of the WMTS/Standards being audited.